



JOB POSTING

Posting Number: 25-06
Position: Interpreter
Location: Jack London Museum
Hours: Full and Part Time (May to September)
Salary Range: \$25.07/hr –\$27.12/hr (This is a Bargaining Unit position (Public Service Alliance of Canada).

Klondike Visitors Association (KVA) is a not-for-profit organization that operates attractions in Dawson City, Yukon, including Diamond Tooth Gerties Gambling Hall. Proceeds from these attractions are used to advertise and promote the Klondike as a tourism destination.

Jack London Museum offers a fun and friendly working environment. We provide excellent visitor services and fun and entertaining interpreter presentations on Jack London and his literacy legacy. The Jack London Museum site also includes the Jack London Cabin for visitor viewing.

All candidates should be of unquestionable reliability and trustworthiness, and be able to work closely and cooperatively with staff in a public environment.

Candidates should have the following minimum qualifications:

Qualifications/Requirements:

1. Education or experience as an interpreter; in customer service and public speaking
2. Post-secondary education in museum studies or a related field an asset
3. Knowledge or willingness to learn about Jack London, his books and life story
4. Experience in managing a float, cash exchange and cash outs
5. Must submit and receive a clear RCMP Security Clearance check

Working Conditions/Responsibilities:

1. Will be required to wear a period costume
2. Required to deliver daily interpretation talks to visitors and groups
3. Required to keep the Centre tidy and clean during shift and do light cleaning duties as required
4. Must be able to provide excellent visitor services
5. Required to receive payment for services and products, Use a PoS system, complete cash out and basic site maintenance duties.
6. Hours will vary depending on scheduling.
7. This is a Bargaining Unit position (Public Service Alliance of Canada).

Deadline:

Posting for this position will remain open until the position is filled. Only short listed candidates will be contacted.

Applications with cover letter, resume, and current references may be submitted to KVA Administrative Offices by email or in person.

Contact:

Angela Van Nostrand or KVA administration for additional information or detailed job description. Email: jacks@dawson.net Kva@dawson.net